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Memorandum Date: March 2, 2011
Board Order Date: March 16, 2011

TO: Board of County Commissioners
DEPARTMENT: County Administration
PRESENTED BY: Mike McKenzie-Bahr, Community and Economic Development Coordinator

AGENDA ITEM TITLE: RESOLUTION AND ORDER/ IN THE MATTER OF TRANSFERRING \$32,500 FROM OPERATIONAL CONTINGENCY TO MATERIALS AND SERVICES WITHIN THE SPECIAL REVENUE FUND IN GENERAL EXPENSE TO FUND THE BAKER BAY PROJECT.

I. MOTION

Move to approve transferring \$32,500 from the Special Revenue Fund in General Expense, Operational Contingency to materials and services to fund the completion of the Baker Bay Project.

II. AGENDA ITEM SUMMARY

Lane County Community & Economic Development is working to ensure that Lane County's Baker Bay, public use campground does not lose County revenue which is collected by the day and overnight usage fees. The issue at hand is a failing pipeline and a lack of potable water to the campground and concessions stand. These funds will remedy the problems at hand and not impede the ability for Baker Bay Park to collect the day and overnight usage fees.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Lane County Parks at Baker Bay has two water meters. They have a 1 ½" meter that serves the campground and a 1" meter that serves the concession stand and the day use area. The valve that Row River Valley Water District installed to stop the flow of water to the city was placed in the line such that the 1" meter no longer had water supplied to it. The decision was made to place the valve in this location and abandon a section of pipe that was has been historically subject to leaks.

After numerous discussions with Lane County parks the following facts are agreed to.

1. The volume of water and flow to the day use area is barely adequate to provide water to the day use area.
2. The intended expansion of the camping at Baker Bay will require an upgraded meter to that section of the park.
3. During the discussions with lane county parks they asked for a 2" Meter to feed that current connection rather than the 1" meter that was previously provided.

The current situation is the valve ending the flow of water to the City of Cottage Grove has been closed. The water to the 1" meter has been stopped. The concession stand is currently being supplied by a potable water garden hose. The County is not currently being charged for the water being supplied to the concession stand.

The following will be done to remedy the issues:

1. A 2" meter near the location of the valve that ends the 14" transmission line.
2. A 2" Line that provides water between the new 2" meter and the water line coming from the current 1" meter. The boring will begin at the location of the new 2"meter; go west to the existing 1" meter with the 2" line tying into the existing service. The contractor doing the proposed work will warranty all work completed for a total of one year. This warranty will cover only materials and workmanship.

B. Board Goals

This project meets the Board Goal to "Develop Lane County's Economic Engine" to promote events and tourism.

C. Financial and/or Resource Considerations

The transfer of Special Revenue funds will have no financial impact on the Lane County General Fund or Lane County video lottery funding.

F. Alternatives/Options

1. The Board can transfer funds as describe above.
2. The Board can request more information and transfer funds at a later date.
3. The Board can elect against transferring these funds at this time.

IV. TIMING/IMPLEMENTATION

If the Board approves this motion the funds will be transferred as described above to ensure the timely opening of Lane County's Baker Bay Park.

V. RECOMMENDATION

Lane County Community & Economic Development recommends that the Board transfer of funds exactly as outlined to ensure Baker Bay Project completion.

VI. FOLLOW UP

The Community and Economic Development Coordinator will ensure the project is completed in a timely manner.

VII. ATTACHMENTS

- A. Board Order

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

RESOLUTION AND ORDER NO.) IN THE MATTER OF TRANSFERING
) \$32,500 FROM OPERATIONAL
) CONTINGENCY TO MATERIALS AND
) SERVICES WITHIN THE SPECIAL
REVENUE FUND IN GENERAL
EXPENSE TO FUND THE BAKER BAY
PROJECT.

WHEREAS, the Lane County Board of Commissioners finds the Baker Bay project meets the uses of the Special Revenue Fund in General Expense, Operational Contingency to ensure that Lane County Baker Bay Park is open for overnight stays and that Lane County does not lose revenue due to the pipeline and potable water issues, and

WHEREAS, the Board wishes to support the following:

- A contract in the amount of \$32,500 for the repair of the Baker Bay pipeline and potable water issues, considered the Baker Bay project and

WHEREAS, the Board of Commissioners, as per ORS 294.450(1), has authority to transfer appropriations within a fund if appropriations are moved from one organization unit or appropriation to another; and

WHEREAS, the need, the purpose and the amount of the transfer are herein described;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED: that the amount outlined below is appropriated and moved from the Special Revenue Fund in General Expense, Operational Contingency to Materials and Services to ensure the Lane County Baker Bay project will be completed by the park opening date of April 15, 2011.

Fund 260 Special Revenue Fund

General Expense

Expense Detail

| | |
|------------------------|-------------------|
| Materials and Services | \$32,500 |
| Contingency | <u>(\$32,500)</u> |
| Total Expenditures | \$0 |

ADOPTED this ___ day of March, 2011.

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 3-2-11 Lane County

OFFICE OF LEGAL COUNSEL